



Project Change Order

Customer	City of Lodi	Contract/PO Number	035731.000.00
Customer Contact Name	Jasminder Singh	Change Order Number	01
SEL ES Project Name	City of Lodi - Cyber Maturity Support	Change Order Date	July 14, 2026
SEL ES Project Number	035731.000.00	Project End Date	December 31, 2027
SEL ES Project Manager	Ingrid James	SEL ES Contact Name	Will Edwards

Description
SEL Cyber Services is issuing this change order to add additional professional services to the existing base project 035731.000.00, to complete the next phase (Phase 2) of the City of Lodi's Operational Technology (OT) cybersecurity program maturity initiative. The original Phase 1 proposal (035731.000.00) included placeholder items for Phase 2, with the understanding that the scope would be refined after SEL Cyber Services gained a clearer understanding of the City of Lodi's OT environment and received direction from the City of Lodi. Based on that direction, the following scope is now being incorporated into the original project through this Phase 2 change order, rather than being executed as a separate project. Detailed descriptions are provided in the Scope of Work section. 1. Development of an OT cybersecurity incident response policy, including tabletop exercises 2. Development of an OT disaster recovery policy 3. Review of existing policies 4. Development of new policies Scope of Work: Cyber Incident Response (IR) Policy Development with Tabletop Exercise (TTX) SEL Cyber Services will work collaboratively with the City of Lodi to develop a Cybersecurity Incident Response (IR) policy applicable to the OT environment. Following development of the IR Policy, SEL Cyber Services will plan and conduct one (1) onsite one-day tabletop exercise (TTX) to validate and exercise the IR policy. The TTX will be facilitated by two (2) SEL Cyber Services engineers. An Executive After-Action Report will be developed to summarize exercise outcomes, observations, and recommended areas identified during the TTX. The TTX scenario and topic will be mutually agreed upon by the City of Lodi and SEL Cyber Services following project kickoff. Policies and Procedures - Review Existing

Based on feedback from the City of Lodi, SEL Cyber Services will review the existing Service Provider Management Policy. SEL Cyber Services will provide one (1) review cycle and provide redlined recommendations for updates or improvements.

Policies - Create New

SEL Cyber Services recommends development of the following new policies specific to the OT environment as part of Phase 2. Additional policies may be developed in future phases to expand policy coverage.

Table 1: City of Lodi New OT Policies

Policy Number	Policy Name
COL-POL-IND	Policy Index
COL -POL-001	Cyber Incident Response Policy
COL -POL-002	Cyber Security Awareness Policy
COL -POL-003	Information Protection Policy
COL -POL-004	Physical Security Policy
COL -POL-005	Remote Access Policy
COL -POL-006	Removable Media Policy
COL -POL-007	Transient Cyber Asset Policy
COL -POL-008	Disaster Recovery Policy
COL -FORM-001	Cyber Incident Contact List

SEL Cyber Services will develop each of the policies listed above and provide one (1) review cycle incorporating the input from The City of Lodi.

Deliverables

- SEL Cyber Services will provide a policy document for each policy listed in Table 1 above.
- One (1) Tabletop Exercise (TTX)
- Executive After-Action Report

Deliverables to SEL Cyber Services

- City of Lodi organization structure, including defined roles and responsibilities to support IR role mapping.
- Designated representatives for each role participating in the onsite TTX.

This change order includes project management and administration costs associated with the execution of the defined scope.

Clarifications and Exceptions:

For safety reasons, SEL ES personnel will not plan to work more than 10 hours per day. Should job requirements dictate work hours in excess of 10 hours per day, SEL ES and the Customer must review the requirements and agree on an appropriate plan that addresses safety concerns and the reasonableness of the hardship that the excessive hours place on SEL ES personnel.

In the event a delay involves a demobilization and remobilization, whether the same is due to a Customer request, SEL ES will implement its Suspension, Work During Disputes, and Termination for Convenience policy. To learn more, please visit the [terms of this policy](#).

City of Lodi shall be responsible for obtaining necessary management approvals and formalizing each policy and procedure.

SEL Cyber Services will perform one (1) revision cycle of the IR policy to incorporate changes identified because of the TTX.

To bound the scope, the TTX will focus specifically on cybersecurity incident response and will not include detailed evaluation of power protection or automation schemes.

Travel expenses associated with the onsite TTX are included.

Cost Impact	
TOTAL	US \$49,535.00
For projects in the U.S., all quoted prices are exclusive of any sales, value-added, or similar taxes, which will be added, if applicable, at the statutory rate(s) at the time of invoicing. For projects in Canada, all quoted prices are exclusive of any sales, GST, HST, PST, value-added, or similar taxes. For projects in countries other than the U.S. or Canada, quoted prices do not include any VAT or sales tax. Quoted prices are the net amounts to be paid to SEL Engineering Services, Inc. (SEL ES) exclusive of such taxes, which will be added, if applicable, at the current rate(s) at the time of invoicing.	

Payment Milestone Schedule	
Milestone Activity	Price (USD)
1. Acceptance of Change Order	\$19,535.00
2. Following Delivery of OT Cyber Incident Response Policy	\$10,000.00
3. Upon completion of Tabletop Exercise (TTX)	\$10,000.00
4. After delivery of final Executive After-Action Report	\$10,000.00
Total	\$49,535.00

Change Order Summary	
\$31,262.50	Original Contract/PO
\$49,535.00	Amount from this proposed Change Order (01)
US \$80,797.50	TOTAL

Validity	This quotation is valid for 90 days. SEL ES reserves the right to withdraw this offer if mutually accepted credit terms cannot be agreed upon.
-----------------	--

Authorization			
Customer/vendor agrees to revise the Contract/PO to reflect the changes described in this Change Order.			
Signature		Date	
Name		Title	