



# Every voice matters! Appoint a voting delegate for the 2025 General Assembly

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The General Assembly will convene on Oct. 10 during the Annual Conference and Expo. Appoint a voting delegate to represent your city by Sept. 24

*By Cal Cities Staff*

Every year, Cal Cities convenes a member-driven General Assembly to vote on policy resolutions that impact local control. The General Assembly, held this year in Long Beach on Oct. 10, is a meeting of all voting delegates — one from every **member city** (</home/about-us/member-cities>). Cities must appoint a voting delegate by Sept. 24.

## Who is a voting delegate, and what are they responsible for?

A voting delegate is a council-appointed city official — elected or appointed — who represents their city at the General Assembly. Delegates play an important role during the General Assembly by voting on **resolutions** (<https://www.calcities.org/home/post/2025/07/09/cal-cities-policy-resolutions-are-due-aug.-9.-here-s-how-to-submit-one>), which if approved, become Cal Cities policy.

Voting delegates should attend the full conference through the General Assembly, which takes place on the Friday of the annual conference. However, delegates can **register** (<https://my.calcities.org/Events/Calendar-Of-Events/Meeting-Home-Page?meetingid=%7B567DB46E-D8D2-EF11-8EEA-6045BDFFB49A%7D>) for just the Friday portion of the annual conference if they cannot attend the full conference.

## How does a voting delegate prepare for their role?

Cal Cities wants to ensure each voting delegate understands their role. A voting delegate may want to prepare by **reviewing the Cal Cities resolutions process and General Assembly procedures** ([https://www.calcities.org/docs/default-source/advocacy/here's-how-resolutions-and-the-general-assembly-works-.pdf?sfvrsn=3d5ac3d8\\_3/Here%27s-how-resolutions-and-the-General-Assembly-works-.pdf](https://www.calcities.org/docs/default-source/advocacy/here's-how-resolutions-and-the-general-assembly-works-.pdf?sfvrsn=3d5ac3d8_3/Here%27s-how-resolutions-and-the-General-Assembly-works-.pdf)).

Should Cal Cities receive a resolution by the Aug. 9 deadline, the resolution will be sent to member cities for council consideration. Discussing resolutions during a council meeting is a helpful way to prepare voting delegates for the General Assembly.

## How does my city appoint a voting delegate?

Per Cal Cities' bylaws, every member city may designate a delegate and up to two alternates, by approval of the city council. The [voting delegate appointment packet \(/docs/default-source/advocacy/2025-voting-delegate-information-packet.pdf?sfvrsn=3bb670a\\_1\)](/docs/default-source/advocacy/2025-voting-delegate-information-packet.pdf?sfvrsn=3bb670a_1) contains the necessary information cities need to appoint a delegate.

After your city council selects its delegates, [complete this online form \(https://my.calcities.org/Voting-Delegate-Submissions\)](https://my.calcities.org/Voting-Delegate-Submissions) to submit your delegates. The form must be completed by Wednesday, Sept. 24. Email all questions to [votingdelegates@calcities.org \(mailto:votingdelegates@calcities.org\)](mailto:votingdelegates@calcities.org).

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